

Appendix 1

Guidelines for Gravel Extraction

General

- Gravel returns are based on extraction, not gate sales.
- No Licence is issued until all returns are completed and up to date.
- Long Term Licences are only issued for extractors with permanent bases, history of extraction, and can demonstrate a right of access.
- Annual Term Licences are for extractors with multiple takes throughout the year.
- One-Off Term Licences are for single extractions.
- Advise on completion for final check (indemnifies extractor against damage by others).
- Licence fees to be reviewed annually.
- All gravel extractors must have a licence.

One-Off Term Licence

- Initial Inspection – identify the beaches – assess volume.
- Time period of extraction required.
- Multiple Licences for large beaches.

Annual Term Licence

- Extractor to notify Overseer before any extraction occurs.
- Multiple Licences for large beaches.

Long Term Licence

- Inspection frequency is quarterly (unless necessary for more at WRC discretion).
- Scheme Managers/Overseers(SM/O) will identify areas for extraction.
- Quarterly meetings with extractor by SM/O (arranged by WRC).
- Extractors need to arrange inspections when another extraction area is required.
- Gravel Extraction Returns to be submitted every 3 months on the basis of extracted volumes.
- Volumes may be reviewed annually on the basis of sustainability.

Rivers and Reaches

- Allocation for Long Term Licence holders will be based on past gravel returns.
- New entrants requiring a Long Term Licence may only take 50% of the balance of the remaining River/Reach volume.
- Where demand is greater than the total allocation, the licence application would be declined.

Rivers and Reaches of Demand

Ruamahanga River (Black Rock Road to Te Ore Ore Bridge)

Ruamahanga River (Te Ore Ore Bridge to Wardell's Bridge)

Waingawa River and Tributaries

- Only 90% of River/Reach to be allocated to Long Term Licences.
- Allocation to Annual Licencees will be based on past records i.e. gravel returns, confirmed access, and demonstrated markets.
- Remaining 10% is available for One-Off Term Licencees.
- If this amount is not used by the last quarter then Long Term Licence holders may apply for balance.

Inspection Fee Option

- For volumes 0 to 1000m³ the Extractor can decide to either:
 - (a) provide dated photographs before and after extraction completed; or
 - (b) have a site inspection at a charge of \$65;
 - (c) photographs are to be included with the Gravel Extraction Return Forms.
- Should the Extractor not comply with (a) above, then they will automatically be charged inspection fees up-front for any future licence.

Verification of Volume

- Long Term Licencee to outline quarterly when and where the gravel was extracted and the amount taken.
- Licencee to present this information with Gravel Extraction Returns to the SM/O at the quarterly meetings or within 1 month of expiry.
- With One-Off and Annual Term licences, the Gravel Extraction Return Form must be returned within 1 month of expiry.
- All Licencees are to keep daily records of volumes taken, to enable verification of their extraction when audited.

Note: *These are guidelines only and the Divisional Engineer has final discretion.*