

**Report 06.670**

2 November 2006

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**Minutes of the Meeting of the Civil Defence Emergency Management Group held in the Council Chamber, Regional Council Centre, 142 Wakefield Street, Wellington, on Thursday, 2 November 2006 at 2.03 pm**

**Present**

Mayor Guppy (Chairman)	(Upper Hutt City Council)
Councillor Buchanan	(Greater Wellington Regional Council)
Cr Hooker (substituting for Mayor Francis)	(Masterton District Council)
Mayor Milne	(Kapiti Coast District Council)
Mayor Ogden	(Hutt City Council)
Cr Rangi (substituting for Mayor Brash)	(Porirua City Council)
Cr Shaw (substituting for Mayor Prendergast)	(Wellington City Council)

**Officers Present**

Dr Blakeley	Porirua City Council
Dr Bradbury, Ms Guard, Messrs Hastie, Reay, and van Schalkwyk	Greater Wellington Regional Council
Mr Coetze	MCDEM
Mr Dalziel	Wellington City Council
Mr Etchells	Hutt Valley District Health Board
Mr Grenfell	Upper Hutt City Council
Mr Kelly, Mr Nickalls	Hutt City Council
Mr McGuire	Kapiti Coast District Council
Supt Munro & Sen. Sgt McMillan	New Zealand Police
Mr Phillips	Capital and Coast District Health Board

## Public Business

### CDE 102 Apologies

*Resolved*

*(Cr Buchanan/Mayor Prendergast)*

*That the CDEM Group*

*Accepts the apologies for absence from Mayors Brash, Francis, McPhee, and Prendergast, and the apology for lateness from Mayor Ogden.*

Mayor Ogden joined the meeting at 2.24 pm.

### CDE 103 Confirmation of Minutes

*Resolved*

*(Cr Buchanan /Mayor Milne)*

*That the CDEM Group*

*Confirms the minutes of the meeting held on 21 July 2006, Report 06.378.*

## Matters for Information

### CDE 104 Exercise Capital Quake '06

#### **Report 06.604**

File: Z/01/04/20

Dr Blakeley briefed the Group on Exercise Capital Quake, developed to test New Zealand's national procedures for responding to a major earthquake in Wellington. In response to a question from Cr Shaw, Mr Phillips assured the group that the Newtown (Wellington) Hospital would be ready to participate in the exercise.

*Resolved*

*(Mayor Guppy/Mayor Francis)*

*That the CDEM Group:*

- 1. Receives the report, and*
- 2. Notes the contents.*

**CDE 105 Pandemic planning progress report**

**Report 06.602**

File: Z/01/04/20

Dr Blakeley briefed the Group on the results of a recent survey into planning by Territorial Authorities for a potential outbreak of avian influenza. In response to a question from Mayor Milne the Group was told that the virus appeared to be mutating rapidly, and that three major influenza epidemics could be expected per century.

*Resolved*

*(Mayor Guppy/Cr Buchanan)*

*That the CDEM Group:*

- 1. Receives the report, and*
- 2. Notes the contents.*

**CDE 106 Community preparedness survey results**

**Report 06.601**

File: Z/01/04/20

Dr Blakeley and Mr van Schalkwyk discussed the results of the recently commissioned community survey into emergency preparedness. They reported that further work needs to be done to raise awareness and action amongst residents of the Wellington Region.

*Resolved*

*(Mayor Guppy/Mayor Staples)*

*That the CDEM Group:*

- 1. Receives the report; and*
- 2. Notes the contents.*

**CDE 107 Update on CDEM Group public education initiatives**

**Report 06.595**

File: Z/01/04/20

Ms Guard discussed new and ongoing public education work including the very successful “The Earth Rocks” promotion at Te Papa. She reported that school-age children appear to very receptive to CDEM education.

*Resolved*

*(Mayor Guppy/Mayor Milne)*

*That the CDEM Group:*

1. *Receives the report; and*
2. *Notes the contents.*

**CDE 108 Combined Hutt Valley Civil Defence Emergency Management and Rural Fire**

**Report 05.596**

File: Z/01/04/20

*Resolved*

*(Cr Buchanan/Mayor Guppy)*

*That the CDEM Group:*

1. *Receives the report; and*
2. *Notes the contents.*

**CDE 109 Strategy for disposal of sewage during a disaster**

**Report 06.600**

File: Z/01/04/20

Dr Blakeley briefed the Group on progress in developing a sewage disposal strategy during major emergencies.

*Resolved*

*(Mayor Guppy/Mr Buchanan)*

*That the CDEM Group:*

1. *Receives the report and note the content*
2. *Endorses the Strategy for Disposal of Sewage during a Disaster*
3. *Approves the continuance of the Kestrel Group to lead the remainder of the project; and*
4. *Approves an amount of not exceeding \$10,000 to complete the project according the CDEM Group's financial arrangements (GW 50% and TAs 50%).*

## **Matters for Decision**

### **CDE 110 CDEM Group work programme progress report**

#### **Report 06.603**

File: Z/01/04/20

Dr Blakeley briefed the Group on the progress of the CDEM Group work programmes.

*Resolved* (Cr Buchanan/Mayor Milne)

1. *Receives the report;*
2. *Notes the contents;*
3. *Approves the CDEM Group Public Information and Media Management Plan;*
4. *Approves the CDEM Group Welfare Management Plan*
5. *Approves the funds needed for a CDEM Group Welfare Manager.*

### **CDE 111 CDEM Group meeting dates for 2007**

#### **Report 05.594**

File: Z/01/04/20

*Resolved* (Mayor Guppy/Cr Shaw)

*That the CDEM Group meets on the following dates in 2007:*

1. *Thursday 3 May 2007; and.*
2. *Thursday 1 November 2007.*

## **Other Matters**

### **CDE 112 Questions**

In response to a question from Mayor Milne, Mayor Guppy reported that the combined Upper Hutt/Hutt City CDEM scheme was proving to be extremely effective, and enjoys the support of the respective communities.

### **CDE 113 General**

There was no general business

The meeting closed at 2.25 pm.

Mayor WN Guppy  
Chairman  
Civil Defence Emergency Management Group

Date