

Report 13.118
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Committee Civil Defence Emergency Management
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Proposed CDEM Group Plan

1. Purpose

To request the Wellington Region Civil Defence Emergency Management Group (CDEM) (Joint Committee) to note the current draft of the Wellington Region Civil Defence Emergency Management Group Plan (CDEM Group Plan) and endorse the consultation time frame as proposed in this report.

2. Background

CDEM Group Plans have a five year operational period mandated by the CDEM Act (2002). The Wellington CDEM Group plan (1st generation) came into effect on 13 May 2005.

Following the reorganisation of CDEM in the Wellington region the CDEM Group decided (2011) to postpone the 2nd Generation CDEM Group Plan until the new organisation had been created.

The Wellington Region Emergency Management Office took effect on 2 July 2012 and an Interim Annual Business Plan was developed and approved by the Group shortly after that. One of the key tasks in the Interim Annual Business Plan was the development of the new (2nd Generation) CDEM Group Plan.

3. Development of draft Group Plan

Stakeholder workshops were conducted (late 2012 and a second round in early 2013) with emergency services, welfare agencies, lifeline organisations, local planners and local authority emergency management staff. The results of these workshops, plus feedback from key stakeholders have been incorporated into the proposed Plan (**Attachment 1**).

4. Consultation Time Frame

The CDEM Act (2002) (s.52) requires the CDEM Group to give public notice of the Group's proposal to make a Plan and to specify the period within which persons interested in the proposal may make submissions on the proposal. This period can not be less than 1 month or more than 3 months.

The suggestion is to publicly advertise the Proposed Wellington region CDEM Group Plan in the Dominion Post and other local newspapers in the week 8 to 12 April 2013.

Five public meetings will also be arranged in Kapiti, Porirua, Wellington, Hutt Valley and Wairarapa. The plan is to have three sessions during the week of 16 April and the remaining two the following week. Proposed dates are:

- Monday 15th April – Hutt Valley
- Tuesday 16th April – Porirua
- Thursday 18th April – Kapiti
- Monday 22nd April – Wellington
- Thursday 25th April - Wairarapa

If a hearing is required it will be scheduled for the week of the 6-10 May 2013.

5. Recommendations

That the CDEM Group:

1. ***Receives the report***
2. ***Notes the contents***
3. ***Endorses the consultation time frames as set out in section 4 of the report.***

Report prepared by:

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Attachment 1: Proposed Plan