



Please note that these minutes remain unconfirmed until the meeting of the Risk and Assurance Committee on 27 November 2014

Report 14.478

18/09/2014

File: E/12/04/03

Minutes of the Risk and Assurance Committee meeting held in the Council Chamber, Greater Wellington Regional Council, Shed 39, 2 Fryatt Quay, Wellington, on Thursday, 18 September 2014 at 9.34am

Present

Councillors Aitken (Chair), Donaldson, Laidlaw, Lamason, Swain, Wilde (from 10.03am) and Wilson.

Also present

Councillors Bruce and McPhee.

Public Business

1 Apologies

There were no apologies.

2 Conflict of Interest declarations

There were no declarations of conflict of interest.

3 Public participation

Greg Rzesniowiecki gave a presentation on the Trans Pacific Partnership.

4 Health and Safety Framework

Leigh-Anne Buxton, General Manager, People and Capability, gave an oral report on Greater Wellington Regional Council's health and safety framework.

The Committee adjourned for morning tea at 10.28am and reconvened at 10.39am.

5 **Confirmation of minutes**

Moved

(Cr Lamason / Cr Wilson)

That the Committee confirms the minutes of the meeting of 7 May 2014, Report 14.238.

The motion was **CARRIED**.

6 **Draft Annual Report for the year ended 30 June 2014**

Chris Gray, Manager, Finance, David Benham, Chief Executive, Jane Davis, General Manager, Strategy and Community Engagement and Andy Burns, Director, Audit New Zealand all spoke to the report.

Report 14.450

CFO/02/01/16

Moved

(Cr Wilson / Cr Donaldson)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Recommends that Council approves the following net amounts, in addition to those budgeted, being added to or (deducted) from the respective reserves:*

<i>Reserve</i>	<i>Balance</i>
(a) <i>Public Transport Rate Reserve</i>	3,080,251
(b) <i>Sustainable Transport Department Reserve</i>	4,439
(c) <i>Transport Planning Reserve</i>	152,763
(d) <i>Transport Data & Analysis Reserve</i>	178,244
(e) <i>Wai Bovine TB Rate - Bov TB</i>	47,755
(f) <i>Possum Predator Rate Reserve</i>	102,343
(g) <i>Wai Rating Schemes-Catchment Awhea</i>	(2,756)
(h) <i>Wai Rating Schemes-Catchment Whareama</i>	3,841
(i) <i>Wai Rating Schemes-Catchment Homewood</i>	(316)
(j) <i>Wai Rating Schemes-Catchment Mataikona</i>	(359)
(k) <i>Wai Rating Schemes-Catchment Maungaraki</i>	(3,550)
(l) <i>Wai Rating Schemes-Catchment Kaiwhata</i>	(1,015)
(m) <i>Wai Rating Schemes-Drainage</i>	(16,859)
(n) <i>Wai Shingle Royalty</i>	33,057
(o) <i>Wai Rating Schemes-River LWVD-Opex</i>	(52,778)
(p) <i>Wai Rating Schemes-River Waiohine-Opex</i>	(22,265)
(q) <i>Wai Rating Schemes - Gladstone</i>	(12,839)
(r) <i>Wai Rating Schemes-River Waipoua</i>	(2,693)
(s) <i>Wai Rating Schemes-River Waingawa</i>	2,495
(t) <i>Wai Rating Schemes-River Lower Taueru</i>	1,158

(u)	Wai Rating Schemes-River Lower Whangaeahu	23
(v)	Wai Rating Schemes-River Upper Mangatarere	(15)
(w)	Wai Rating Schemes- Te Ore Ore	12,342
(x)	Wai Rating Schemes - Mt Bruce	(8,008)
(y)	Wai Rating Schemes - Kopuaranga	1,498
(z)	WREMO Reserve (TA contributions)	551,000
(aa)	Biodiversity Key Native Eco System Reserve	76,244
(bb)	Wairarapa Moana Ministry for the Environment Reserve	195,094
(cc)	Iwi Projects Reserve	25,000
(dd)	Akura Nursery Reserve	(30,415)
(ee)	Bioworks	85,080
(ff)	River Rate Reserve-Hutt City	(193,149)
(gg)	River Rate Reserve-Kapiti Coast	47,142
(hh)	River Rate Reserve-Porirua City	9,469
(ii)	River Rate Reserve-Upper Hutt City	(5,360)
(jj)	River Rate Reserve-Wellington City	14,440
(kk)	Election Reserve	169,000
(ll)	IT Operations Capex Reserve	332,416
(mm)	WRS – GWRC WRS Office	60,919
(nn)	WRS Reserve - Grow Wellington	(100,000)
(oo)	Rebudget 14/15 Trolley Bus - Contract Investigation Funding	120,000
(pp)	Rebudget 14/15 Integrated Ticketing Investigation	427,500
(qq)	Rebudget 14/15 Aro Reservoir overflow pipe recoating	22,000
(rr)	Rebudget 14/15 SAP Data Structure - implementation	25,000
(ss)	Rebudget 14/15 GIS Improvements	30,000
(tt)	Rebudget 14/15 Consent Compliance	37,500
(uu)	Rebudget 14/15 Wgtn-Airport PT Scheme Assessment	21,700
(vv)	Rebudget 14/15 RLTS	21,580
(ww)	Rebudget 14/15 Climate Change (SCEG)	27,000
(xx)	Rebudget 14/15 Strategic Projects (SCEG)	42,000
(yy)	Rebudget 14/15 BMA - PP Operational	40,000
(zz)	Rebudget 14/15 Biodiversity Management Areas Legal Protection	40,000
(aaa)	Rebudget 14/15 Kaitoke Strainers Replace 2011	727
(bbb)	Rebudget 14/15 Cathodic Protection - 14-15	2,109
(ccc)	Rebudget 14/15 Touch voltage protection on pipelines 12-13	3,999
(ddd)	Rebudget 14/15 Telemetry IP repeater upgrade investigat	6,181
(eee)	Rebudget 14/15 Reservoir Inlet Standpipes	2,545
(fff)	Rebudget 14/15 Network Resilience Improvements Budget O	17,815
(ggg)	Rebudget 14/15 Te Marua Filter to Waste Improvements	5,454
(hhh)	Rebudget 14/15 Transport Model CAPEX.	2,630
(iii)	Rebudget 14/15 EH Muritai-Butterfly realignment	1,585
(jjj)	Rebudget 14/15 QEP LTP Heritage precinct	4,945
(kkk)	Rebudget 14/15 Wairarapa Water Use staff time	6,000
		<u>5,641,906</u>

4. *Recommends that Council adopts the Annual Report and Summary Annual Report for the year ended 30 June 2014, subject to receiving final audit clearance.*

5. *Authorises the Committee Chair and Chief Executive Officer to make minor changes that may arise as part of finalising the audited Annual and Summary Annual Reports for the year ended 30 June 2014.*

The motion was **CARRIED**.

Noted: The Committee thanked officers for their work on the Draft Annual Report.

7 **Report on Awareness Survey 2014**

Donna Baker, Manager, Communications and Ronel Morgan, Versus Research, spoke to the report.

Report 14.442

CM/03/02/02

Moved

(Cr Wilson / Cr Lamason)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

8 **Reports for the financial year ended 30 June 2014**

David Benham, Chief Executive, spoke to the report.

Report 14.362

CFO/23/01/10

Moved

(Cr Donaldson / Cr Lamason)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

9 **Local Government Funding Agency (LGFA) Statement of Intent and June Quarter update**

Mike Timmer, Treasurer/ Acting Chief Financial Officer, spoke to the report.

Report 14.353

CFO/06/03/01

Moved

(Cr Donaldson / Cr Lamason)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Notes the Statement of Intent from the Local Government Funding Agency for 2014/15 and the next two years.*
4. *Notes the Local Government Funding Agency Quarterly Report for the period ended 30 June 2014*
5. *Notes the Shareholders' Council Quarterly Monitoring Report for the period ended 30 June 2014*

The motion was **CARRIED**.

10 **New financial delegations approach**

Francis Ryan, Manager, Democratic Services, spoke to the report.

Report 14.353

E/12/04/04

Moved

(Cr Wilde / Cr Swain)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

11 **Exclusion of the public**

Report 14.427

E/12/04/04

Moved

(Cr Lamason / Cr Wilde)

That the Committee:

Excludes the public from the following part of the proceedings of this meeting namely:

1. *Insurance renewal 2014/15*

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered:</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground under section 48(1) for the passing of this resolution</i>
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1. Insurance renewal 2014/15

The report contains information provided by insurance providers relating to pricing for the renewal of GWRC's insurance. Release of this information would likely prejudice the insurers' commercial position as it would reveal their pricing. GWRC has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override this prejudice to the insurers' commercial position.

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7(2)(b)(ii) of the Local Government Official Information and Meetings Act 1987 (i.e. to protect information where the making available of that information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information).

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.

- 2. Permits Simone Naylor and Joanna Wong, Aon New Zealand, to remain at the meeting after the public has been excluded because of their knowledge relating to the renewal of GWRC's insurance. This knowledge, which will be of assistance in relation to the matter discussed, is relevant to that matter because it is the subject of the report.*

The public part of the meeting closed at 11.52am.

Cr J Aitken
Chair

Date: