

Report 14.489  
Date 11 November 2014  
File E/12/16/04

Committee Wellington Water Committee  
Author Chief Executives

## **2015-16 Shareholder Letter of Expectation to Wellington Water Limited**

### **1. Purpose**

For the Wellington Water Committee (the Committee) to agree to the 2015-16 shareholder Letter of Expectation to Wellington Water Limited (the Company).

### **2. Background**

The Committee members have the delegated authority from each of the five Councils who make up the shareholding of the Company to agree to the annual Letter of Expectation.

The 2015-16 shareholder Letter of Expectation to the Company for the Committee's agreement will be circulated to Committee members prior to the meeting.

### **3. Comment**

The objective of the Letter of Expectation is to provide shareholders with the opportunity to express their priorities to the Company. These priorities should include those flowing from Council overall objectives and also respond to short to medium priorities important in the minds of shareholders.

### **4. Communication**

No later than 15 December 2014, or an alternative date agreed by the shareholders, the Chairperson of the Committee will circulate the agreed Letter of Expectation to the Chairperson of the Board, the Chief Executive of the Company and to all Shareholders.

### **5. The decision-making process and significance**

Officers recognise that the matters referenced in this report may have a high degree of importance to affected or interested parties.

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002 (the Act). Part 6 sets out the obligations of local authorities in relation to the making of decisions.

## 5.1 Significance of the decision

Part 6 requires the Committee to consider the significance of the decision. The term 'significance' has a statutory definition set out in the Act.

Officers have considered the significance of the matter and recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

## 6. Recommendations

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Agrees to the 2015-16 Letter of Expectation to Wellington Water Limited as set out in the attachment (circulated separately) and authorises the Committee Chairperson to sign the letter.*

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**Attachment circulated separately:** Draft 2015-16 Letter of Expectation to Wellington Water Limited