greater WELLINGTON
REGIONAL COUNCIL
Te Pane Matua Taiao

Report	**15.60**
Date	18 February 2015
File	E/12/07/04

Committee	Wellington Regional Strategy Committee
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Letter of Expectation

Purpose

1   To consider and approve the draft Letter of Expectation to be sent by the Committee to Wellington Regional Economic Development Agency (WREDA).

Background

2   A draft Letter of Expectation outlining the expectations of the Committee for WREDA is attached (refer **Attachment 1**).

3   WREDA was established in December 2014 from Positively Wellington Tourism, Positively Wellington Venues and Grow Wellington/Creative HQ. Following the arrival of the new WREDA Chief Executive it will also include Major Events from Wellington City Council (WCC).

4   The two shareholding councils have had discussions on this draft Letter and it is now for the Committee to consider the Letter and make such changes that they wish.

5   Following the agreement of the Committee the Letter will be sent to WREDA for consideration in their planning process. It is expected that all the matters raised in this Letter will be addressed in their final Statement of Intent.

Communication

6   No communications are necessary.

The decision-making process and significance

7   The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002. Officers have considered the significance of the matter and, due to the procedural nature of this decision, recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

Recommendations

8   *That the Committee:*

1. ***Receives and notes*** *the contents of this report.*

2. ***Approves*** *the release of the Letter of Expectation to WREDA subject to such changes as the Committee may require.*

Report prepared by:

Kevin Lavery
Chief Executive Officer,
Wellington City Council

Attachment 1: Letter of Expectations